



1961 - 2021

**Sri Venkateswara College
(University of Delhi)**

**Prof C. Sheela Reddy
Principal**

Ref No : SVC/Admn/2022/P/ 1248

11th February, 2022

Staff Grievance Redressal Cell

This is for information of all the concerned that the Staff Grievance Redressal Cell comprising the following staff members is re-constituted, till further orders, which would work closely with the principal to resolve the complaint(s) in a time bound manner:-

| S. No. | Name of the Members | Designation | Contact No & E-mail ID |
|--------|--|--|---|
| 1. | Dr S.Venkata Kumar (Nodal Officer) | Vice-Principal | 98719 59817 viceprincipal@svc.ac.in |
| 2. | Dr Nandita Narayanasamy (Assistant Nodal Officer) | Associate Professor Department of Bio-Chemistry | 98104 00139 nandita1993@gmail.com |
| 3. | Dr Sunita Jain | Associate Professor Department of Electronics | 98914 44572 sjain1965@gmail.com |
| 4. | Prof Swarn Singh | Professor Department of Mathematics | 98186 27285 sswarn2005@yahoo.co.in |
| 5. | Prof Vartika Mathur | Professor Department of Zoology | 98103 86575 vmathur@svc.ac.in |
| 6. | Mr Arvind Giri | Administrative Officer | 98101 26622 adminofficer@svc.ac.in |
| 7. | Mr Madan Lal Gautam | Section Officer (Administration) | 99713 52701 soadmin@svc.ac.in |
| 8. | Mr Pawan Kumar Pandey | Section Officer (Accounts) | 98118 18655 soaccounts@svc.ac.in |
| 9. | Mr P. Syamal Rao | P.A. to Principal | 99996 43457 pa@svc.ac.in |
| 10. | Ms A. Jayamma | Laboratory Assistant (Electronics) | 98688 87982 j4jayakrishna@gmail.com |
| 11. | Mr Sudesh Kumar | Assistant (Accounts) | 98910 66162 kumarsudesh69@gmail.com |

Note:-

1. The Staff aggrieved may fearlessly approach the Nodal Officer of the Staff Grievance Redressal Cell for redressal of the grievance.
2. Apart from all the above, the Principal is available to every member of the College Community for grievance redressal.
3. Any addendum/corrigendum shall be posted on the college website (www.svc.ac.in) only.

C Sheela Reddy
PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

Copy forwarded for information and necessary action to :- Teacher-in-Charge of the respective departments, Wardens (Girls & Boys Hostels), Administrative Officer, Section Officers (Administration & Accounts), Dealing Assistants (Administration & Accounts), All concerned, College Notice Board/College Website/File.